



Mattituck-Laurel
LIBRARY

PO Box 1437
13900 Main Rd.
Mattituck, NY 11952

631-298-4134
www.mattitucklaurellibrary.org

Accessibility Statement

The Mattituck-Laurel Library is committed to making services available to everyone. Persons requiring assistance at any of our locations or events are encouraged to discuss needs with the librarian.

Every effort has been made to make this website accessible to everyone. If you find something has been missed, please notify us immediately.

Building Accessibility

All public areas of the Library building meet the standards of accessibility outlined in ANSI 117.1, 1980 edition. Updates to areas that have specific ADA requirements, like restrooms, are always made according to current law when a building is renovated. New construction is always built to current ADA laws and requirements.

Citizens who have questions about the accessibility of the Library are encouraged to call ahead with their questions before visiting.

Materials

Mattituck-Laurel Library purchases materials to provide information to or about people with disabilities.

Materials available in large print include large-print books and digital eBooks and eMagazines that allow the reader to change the font size and other display settings. Audiobooks are available on CD as well as eAudiobooks.

Although the library does not have a Braille collection or try to duplicate the recorded book collection in the State Library Talking Book and Braille Library, librarians refer library users to the facility. Applications are available at each branch library. They may also be obtained from the New York State Talking Book and Braille Library at 518-474-5935 or (800) 342-3688 between 8:30 AM and 4:30 PM Monday-Friday. Library staff can provide assistance in filling out the forms.

Information

All citizens may access the information services of the Mattituck-Laurel Library by visiting our Library, emailing and/or calling us. Information service is provided by librarians at the Adult and Children's Information Desks. Every citizen is encouraged to approach the Information Desk to ensure that their needs will be fully addressed. Service provision for citizens with disabilities is available in person, virtually, or over the phone.

Information staff will assist patrons in accessing and retrieving materials and information available. They will assist patrons in using available print and electronic resources. If the information and materials needed by the patron are not available in that location or are not in the appropriate format, librarians will identify where the material is located and institute procedures for securing the material within a reasonable time frame or will refer the patron to an agency or organization that can best respond to the request.

Programs and Events

Programs are offered by the library in order to promote library use and introduce the public to library resources for information and materials. All events at Mattituck-Laurel Library are handicap accessible.

The Library is committed to making services available to everyone. Persons requiring special assistance are encouraged to discuss needs with the librarian. Sign interpretation can be provided at individual programs upon request and with sufficient notice to engage an interpreter.

Employment

The Mattituck-Laurel Library supports and is committed to the principle of equal employment opportunity. It is the library's policy to recruit, hire, train and promote individuals, as well as administer all employment practices without regard race, color, religion, creed, citizenship, national origin, age, sex, gender, pregnancy, gender identity/expression, sexual orientation, marital status, disability (including neurodiversity), genetic information, veteran status, or any other legally protected basis, in accordance with applicable federal, state or local law.

Complaints/Concern Process

Patrons wishing to complain or express concern about the library's policies and procedures regarding ADA are welcome to speak with or write to the Library Director via email or phone at 631-298-4134 x 105.

A complaint or concern should contain the name, address and if possible, the phone number of the person filing the complaint. It should describe the alleged violations of the regulations.

Adopted 11/13/2023